



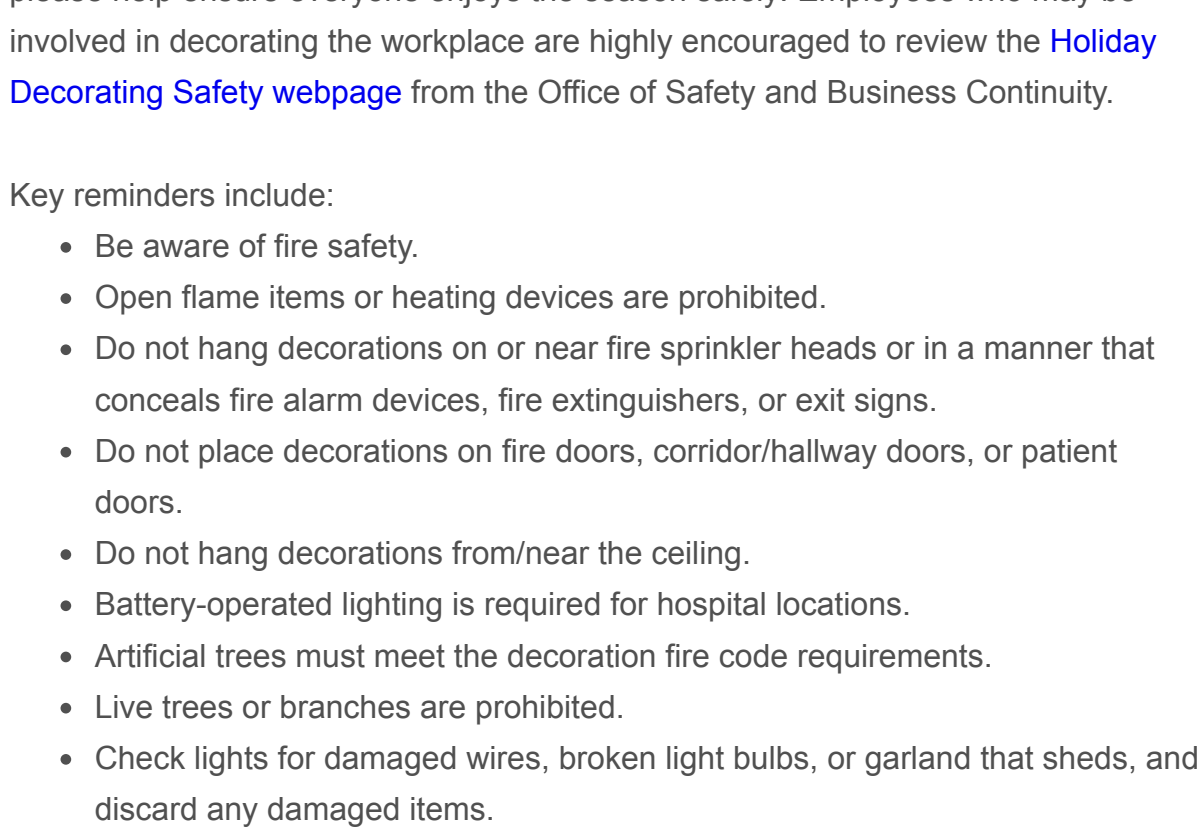
Holiday cheer spotlight: Let it shine!

The Employee Advisory Council (EAC) is hosting a campuswide Holiday Cheer Challenge, and they'd love you to join the festive fun. Whether it's your decked-out office space, your most over-the-top ugly holiday sweater, or your department's celebrations, we want to see it all! (Friendly reminder to please consult the next item on holiday decorating safety.)

Send your seasonal snapshots by Dec. 26 for your chance to win UTSW-themed prizes. Winners will be announced by email in early January, and your photos might even be featured on UTSW social media channels and the EAC SharePoint site!

Let's make the season merry and bright together!

[Email your photos](#)



Deck the (office) halls safely

Decorating the workplace for the holidays can create a festive atmosphere, but please help ensure everyone enjoys the season safely. Employees who may be involved in decorating the workplace are highly encouraged to review the [Holiday Decorating Safety webpage](#) from the Office of Safety and Business Continuity.

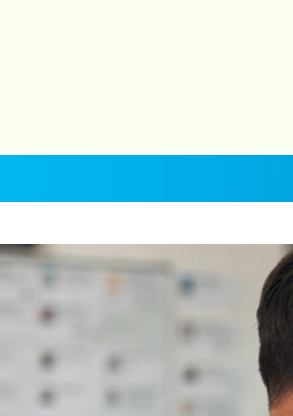
Key reminders include:

- Be aware of fire safety.
- Open flame items or heating devices are prohibited.
- Do not hang decorations on or near fire sprinkler heads or in a manner that conceals fire alarm devices, fire extinguishers, or exit signs.
- Do not place decorations on fire doors, corridor/hallway doors, or patient doors.
- Do not hang decorations from/near the ceiling.
- Battery-operated lighting is required for hospital locations.
- Artificial trees must meet the decoration fire code requirements.
- Live trees or branches are prohibited.
- Check lights for damaged wires, broken light bulbs, or garland that sheds, and discard any damaged items.
- Use a stepladder (never chairs or desks) to stand on while hanging decorations.
- Follow the instructions and warnings on decoration labels.

By being aware of these considerations and workplace policies, we can all have a joyful and safe holiday season at UT Southwestern.

For questions regarding holiday decoration requirements, please email the Safety Office's [Fire Safety Program](#).

[Holiday Decorating Safety](#)



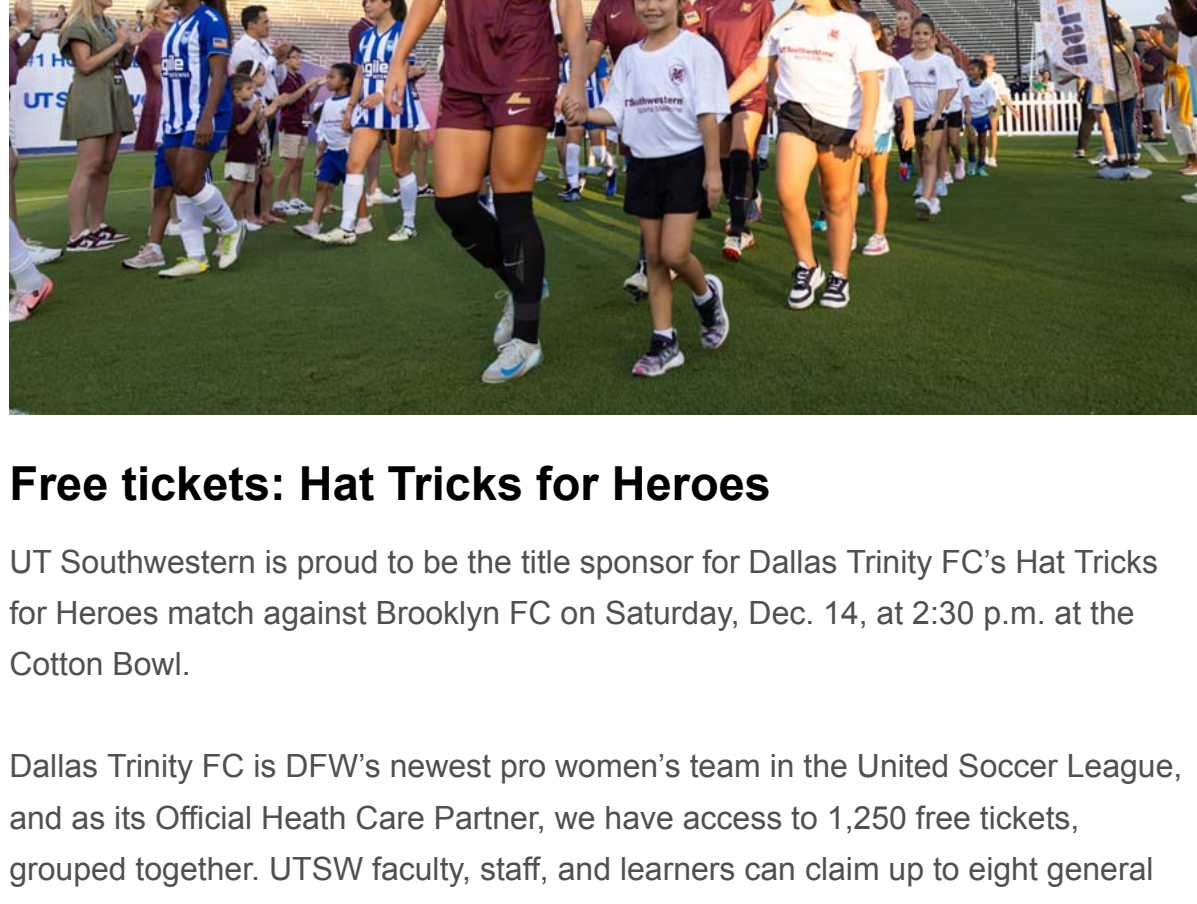
TUE PRESIDENT'S CAMPUS BRIEFING

We want to hear from you

If you have questions for UT Southwestern President **Daniel K. Podolsky, M.D.**, now is the time to ask. At his next quarterly campus briefing on Tuesday, Dec. 10, at 9 a.m., you can expect to learn more about the inaugural campuswide employee awards program, the new Radiation Oncology campus in Fort Worth, and the fiscal year 2025 budget.

Employees, faculty, and learners are encouraged to share the topics you would like to hear discussed and help shape the conversation. Use the button below to send an email with your suggestions, and be sure to tune in Dec. 10.

[Ask the President](#)

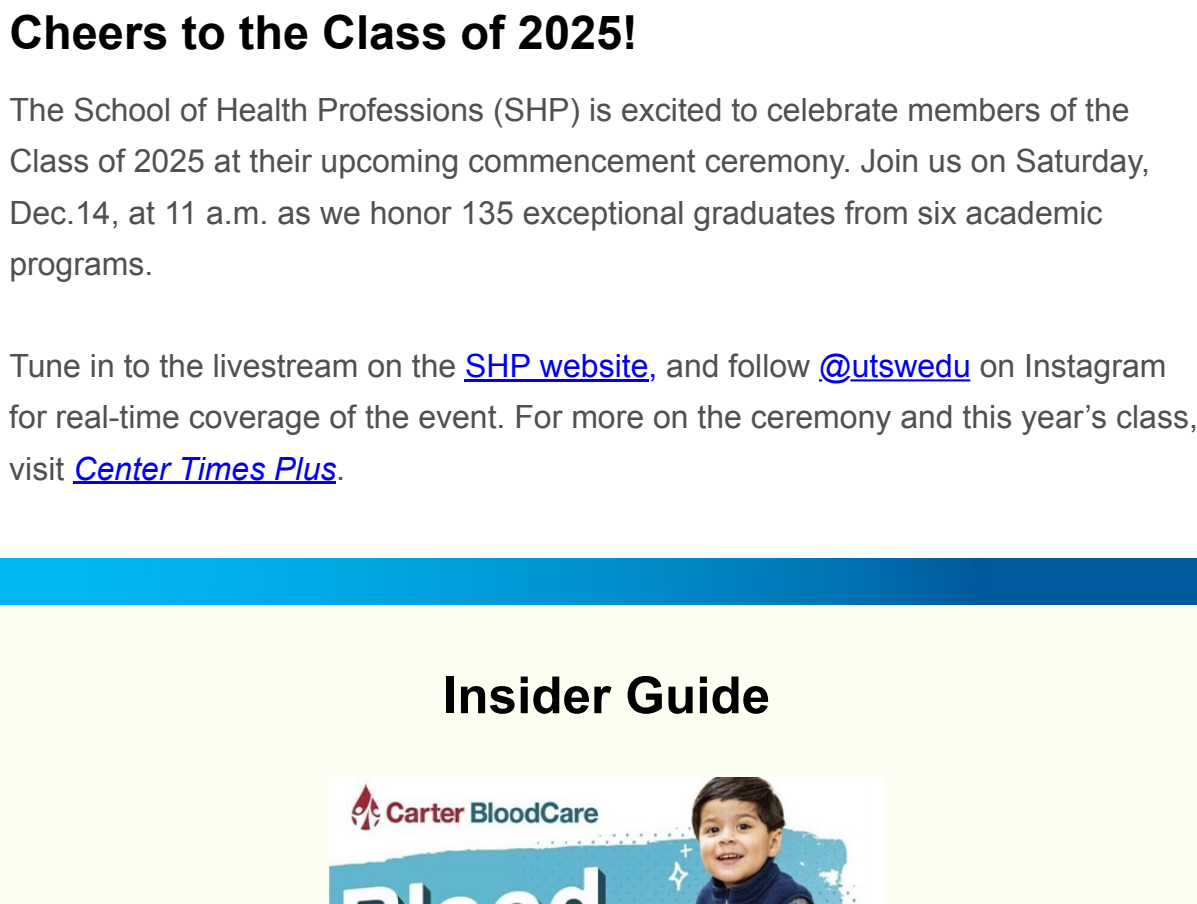


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Need help? We've got you covered with a quick guide below!

[Safe sender instructions](#)



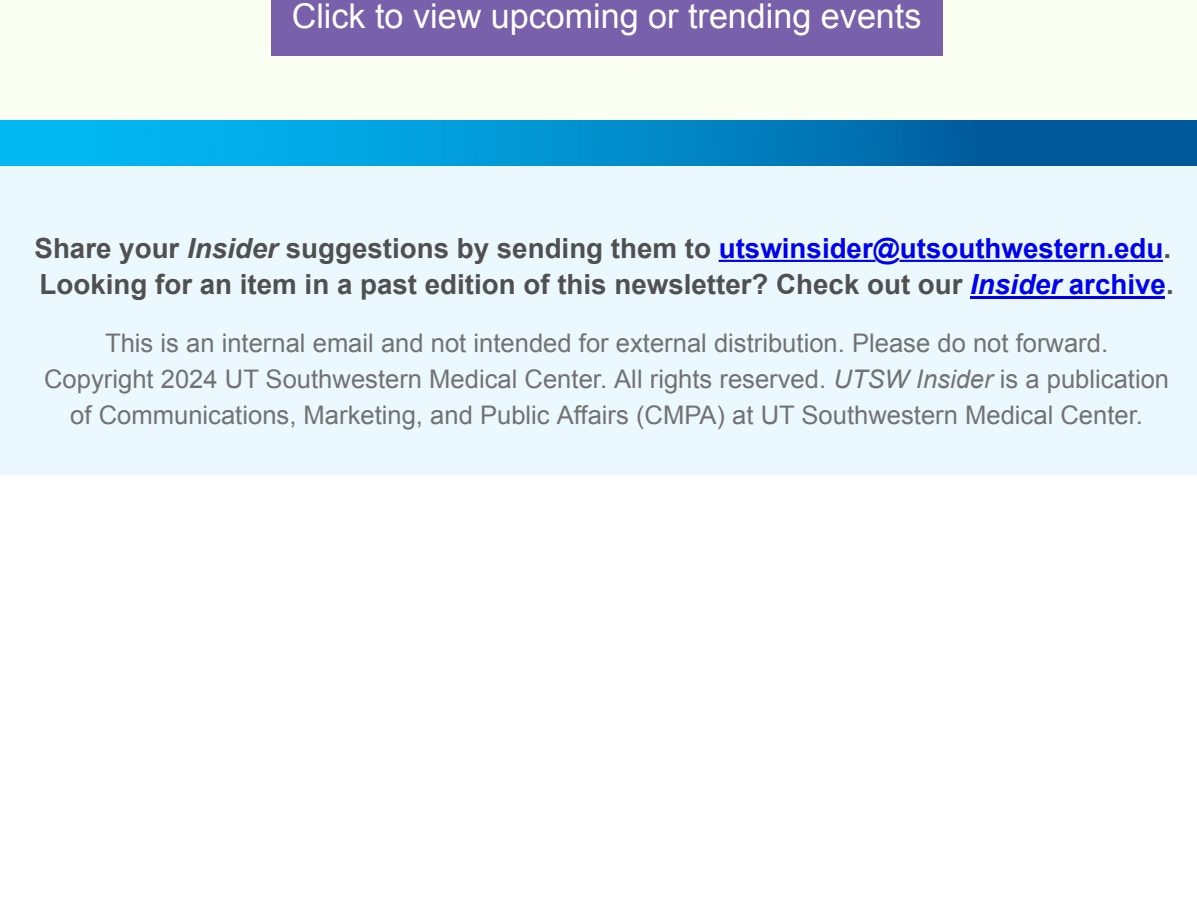
Free tickets: Hat Tricks for Heroes

UT Southwestern is proud to be the title sponsor for Dallas Trinity FC's Hat Tricks for Heroes match against Brooklyn FC on Saturday, Dec. 14, at 2:30 p.m. at the Cotton Bowl.

Dallas Trinity FC is DFW's newest pro women's team in the United Soccer League, and as its Official Health Care Partner, we have access to 1,250 free tickets, grouped together. UTSW faculty, staff, and learners can claim up to eight general admission tickets using the link below. Visit the [employee discount page](#) for more information on discounted tickets from our other fitness and sports partners.

Please contact brandengagement@utsouthwestern.edu with questions.

[Claim your free tickets](#)



Cheers to the Class of 2025!

The School of Health Professions (SHP) is excited to celebrate members of the Class of 2025 at their upcoming commencement ceremony. Join us on Saturday, Dec. 14, at 11 a.m. as we honor 135 exceptional graduates from six academic programs.

Tune in to the livestream on the [SHP website](#), and follow [@utswedu](#) on Instagram for real-time coverage of the event. For more on the ceremony and this year's class, visit [Center Times Plus](#).

Insider Guide



Carter BloodCare Drive

8 a.m.-3:30 p.m., Dec. 12 | Clements University Hospital (CUH), John and Ginny Eulich Pavilion, Room 01.701

Carter BloodCare is hosting a blood drive Thursday, Dec. 12, at CUH. A photo ID is required to donate. Appointments are encouraged and can be scheduled online. Donors will receive a free blanket (while supplies last). Questions? [Email](#) Lesli Boles.

[Details](#)



UTSW Events Calendar

Looking for your daily dose of happenings?
The UTSW Events Calendar is updated every day.

[Click to view upcoming or trending events](#)

Share your *Insider* suggestions by sending them to utswinsider@utsouthwestern.edu. Looking for an item in a past edition of this newsletter? Check out our [Insider archive](#).

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