

Q3. Can you provide an overview of agreement types and to whom they should be submitted for execution?

When attempting to identify which contract type you need to have reviewed, signed and fully executed, we recommend referencing the [Agreements Matrix and Routing Guide](#) in the Document Library on the SPA website. This matrix provides the Contracting Office, Agreement Type Definition, Type of Mechanism and Definition, Examples, Overhead Considerations, UTSW Policy references, Signature Authority and which office will be initiating the award in UTSW's financial system of record. Additionally, users may access the [Contracts and Agreements Pathfinder \(CAP\)](#) where a decision tree can assist in determining which central office will assist on contract execution.

Resources

[Agreements Matrix and Routing Guide](#)

[Contracts and Agreements Pathfinder \(CAP\)](#)

[SPA Clinical Research Negotiate Terms Webpage](#)

[Clinical Research Services Overview Taleo Module](#)