UTSW Mail Ticket Form

Date _____

Name

Phone/Email

Department

Mail Code

Signature

You may either digitally sign or print & sign

Mail class	Pieces
First class	
International	
Media mail	

Special instructions-Please list your Project ID here if applicable

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Name

Department

Mail Code

Mail class	Pieces
First class	_____
International	_____
Media mail	_____

Account Number