

## Dean's Scholar in Clinical Research Program

### PREPARING AND SUBMITTING APPLICATION MATERIALS:

Application Materials	Completion Instructions
<b>Curriculum Vitae</b>	Submit a full a current Curriculum Vitae alongside your application.
<b>NIH Biosketch</b>	Download and complete the NIH's most current biographical sketch form. Be sure to provide complete ongoing and completed research support information in Section D. The Dean's Research Scholar Program asks that you include past, current, and pending research on the final page. Your biographical sketch should be no greater than five (5) pages in length. Be sure the pages are numbered appropriately.
<b>Summary of career goals and description of prior research experience</b>	On a single page, briefly sketch your future research career goals. Describe concisely your research project, and document clearly and specifically the importance of this award for your career plans. Describe your prior research experience and how it supports your career trajectory. Limit your summary to one (1) page.
<b>Specific Aims</b>	Specific Aims – Identify what you intend to accomplish and the hypothesis that is to be tested. Emphasize the significance and outline your experiments with clear endpoints. Limit your summary to one (1) page.
<b>Research Outline</b>	The research proposal must be focused with clear aims which upon successful completion will add to both your research field and the advancement of clinical research at UT Southwestern. The applicant shall describe (in no more than three (3) pages) a project that develops new information in the field. The project outline should include the area of interest, details of the project, a two-year project timeline, discussion of how the project will add to the knowledge base of the field, and description of the applicant's time to be committed to the project.
<b>Mentorship Team/Plan</b>	Outline your current mentorship team and their contributions to your research goals. Indicate plans for ongoing mentorship development and strategies you will employ to create an effective support system. Limit your summary to one (1) page.
<b>Further Educational Plans (if any)</b>	Outline any further educational plans you have (if any). These may include degree programs, educational courses, conferences, or training which you believe will aid your research development and understanding.
<b>Letter from nominating Department Chair or Center Director</b>	Applicants must have full support of their Department Chair or Center Director. A letter must be submitted which will include details of the following: 1. How the candidate's research will fit into the department's current and planned research enterprise, 2. The percentage of the candidate's time that will be protected for research for the duration of the award, 3. Details of who will serve as the candidate's research mentor and collaborators, 4. Additional plans for candidate career development
<b>Letters of support from Mentor/Supervisor</b>	You must submit <b>two</b> additional letters that support your selection for an award. These letters must be on a letterhead and submitted as part of your application package. These letters should include a description of the candidate's research accomplishments and future promise. At least one of these letters should be from either a mentor or supervisor.
<b>FOR RESUBMISSIONS ONLY: Justification of resubmission</b>	On a single page, explain in detail what has changed in your proposed research and clinical plans from your first application. Pay particular attention to addressing feedback from your previous application and outline changes made in response. Limit your summary to one (1) page.

- Upload documents as PDF files (.pdf format).
- Applications must be complete and submitted electronically via the application portal, which can be found on the website: [Dean's Scholar in Clinical Research : Programs - UT Southwestern, Dallas, TX](#)