

Dean's Scholar in Clinical Research Application
UT Southwestern Medical Center

Return completed application and documentation to

[Email](#)**Eric D. Peterson, MD, MPH**

Adelyn and Edmund M. Hoffman Distinguished Chair

Vice Provost & Senior Associate Dean for Clinical Research

Candidate's Information_____
Last Name_____
First Name_____
Middle Initial

Email Address _____

Current Position _____

Proposed Position _____

New Application Yes No, resubmitting. On a separate page please explain in detail what has changed in your proposed research and clinical plans from your first application.**Please attach applicants.**

- Curriculum Vitae
- NIH Biosketch

Candidate's Application (7 Pages Max)**Include the following:**

- Summary of career path and description of prior research experience (1 page max)
- Proposed research and clinical plans, including:
 - Specific Aims (1 page max)
 - Research outline (3 pages max)
- Discuss Mentorship Team/Plan
- Discuss further educational plans (if any)
- Future research and career plans

LETTER FROM NOMINATING DEPARTMENT CHAIR OR CENTER DIRECTOR

The Department Chair or Center Director must submit a letter of support which will include details on the following:

1. How the candidate's research will fit into the department's current and planned research enterprise
2. The percentage of the candidate's time that will be protected for research for the duration of the award.
3. Details of who will serve as the candidate's research mentor and collaborators.
4. Additional plans for candidate career development.

REFERENCE LETTERS OF SUPPORT FROM A MENTOR/SUPERVISOR

Two original letters should include a description of the candidate's research accomplishments and future promise.

PREPARING AND SUBMITTING APPLICATION MATERIALS:

Application Materials	Completion Instructions
Curriculum Vitae	Submit a full current Curriculum Vitae alongside your application.
NIH Biosketch	Download and complete the NIH's biographical sketch form. Be sure to provide complete ongoing and completed research support information in Section D. The Dean's Research Scholar Program asks that you include past, current, and pending research on the final page. Your biographical sketch should be no greater than five (5) pages in length. Be sure the pages are numbered appropriately.
Summary of career path and prior research	On a single page, briefly summarize your career path. Describe your prior research experience and how it supports your career trajectory. Limit your summary to one (1) page.
Specific Aims	Specific Aims – Identify what you intend to accomplish and the hypothesis that is to be tested. Emphasize the significance and outline your experiments with clear endpoints. Limit your summary to one (1) page.
Research Outline	The research proposal must be focused with clear aims which upon successful completion will add to both your research field and the advancement of clinical research at UT Southwestern. The applicant shall describe (in no more than three (3) pages) a project that develops new information in the field. The project outline should include the area of interest, details of the project, a two-year project timeline, discussion of how the project will add to the knowledge base of the field, and description of the applicant's time to be committed to the project.
Mentorship Team/Plan	Outline your current mentorship team and their contributions to your research goals. Indicate plans for ongoing mentorship development and strategies you will employ to create an effective support system.
Further Educational Plans (if any)	Outline any further educational plans you have (if any). These may include degree programs, educational courses, conferences, or training which you believe will aid your research development and understanding.
Letter from nominating Department Chair or Center Director	Applicants must have full support of their Department Chair or Center Director. A letter of support is required which should be submitted alongside the completed application.
Letters of support from Mentor/Supervisor	You must submit two additional reference letters. These letters must be on a letterhead and submitted as part of your application package. These letters should include a description of the candidate's research accomplishments and future promise.
FOR RESUBMISSIONS ONLY: Justification of resubmission	On a single page, explain in detail what has changed in your proposed research and clinical plans from your first application. Pay particular attention to addressing feedback from your previous application and outline changes made in response. Limit your summary to one (1) page.

Below is a check off list of all the required supporting documents you need to submit along with your application:

	Application - Candidate Information
	Curriculum Vitae/ NIH Biosketch
	Candidate Application requirements – 7 page max
	Letter from nominating Department Chair or Director
	Two (2) letters of recommendation

Signature _____

Date _____

Completed Application Packets must be emailed directly to the [Office of the Vice Provost for Clinical Research](#) by the noted due date.

Office use only
Received on: _____ By: _____